

Ashton Park HOA
2012 BUDGET Ratification Meeting Agenda
ANNUAL Members' Meeting Agenda
November 15, 2011 Location: Tom Ison Center
1701 Adair Street, Ocoee, FL 34761

Current Board of Directors – Mary Strickland, Brian Hand, Gail Washington

Property Manager – Gary Comstock - LCAM

- I. 6:30 PM - BUDGET Ratification Meeting Call to Order by President (6:35 pm)**
- II. Discussion:**
- III. BUDGET Ratification – Mary **MOTIONS** to accept budget as proposed, Gail seconds, unanimous-MOTION carries.**
- IV. New Business:**
 - a. Mary **MOTIONS** to try a few accounts with Saydah Law firm to see if we get better service.
 - b. Mary **MOTIONS** to allow homeowners to pay in 2 payments if they ask: Once in January and once in July-no penalties if they pay in 2 payments on time.
- V. Budget Meeting Adjournment: Mary **MOTIONS**, Gail seconds-unanimous**
- VI. 6:45 PM - ANNUAL Members Meeting Call to Order : 6:50 opens-Closed floor at 6:56pm-**NO QUORUM**-Board will stay the same and appoint if necessary**
- VII. Housekeeping Procedures – Explain Outline of Meeting – Elect next year's Board & Ratify next year's Budget**
- VIII. Proof of Notice of Meeting - On www.SouthwestPropertyManagement.com, posted in community & mailed to all members**
- IX. Elect Chairperson of Meeting – Non-Board Member to run the meeting (Optional)**
- X. Election of Inspectors of Election – Ballot & Proxy Counters**
- XI. Calling of Roll & Certifying of Proxies - 10 % of members - 8 homes must be represented**
- XII. Approval of Last Year's Minutes by Membership**
- XIII. Officer, Director & Committee Reports**
- XIV. Nominations from Floor – 3 minute speech per nominee - Optional**
- XV. Collect Ballots – Membership can vote to elect all candidates to the Board by show of hands if the number of candidates is less than or equal to the number of open positions.**
- XVI. Election of Directors – Tally Ballots, Announce New Board (not # of votes)& Have them sit at the Board table**

XVII. Open Discussion – *3 minutes per homeowner*

XVIII. Adjournment -

***** Directors may have impromptu meeting to elect among themselves the Officers (President, VP, Treasurer, Secretary) after the meeting is adjourned. *****